

VACANCY

Temporary Fashion Product Assessor

| | | | |
|-------------------|--|-----------------------|---|
| Department | Warehouse | Reporting to | Stock Liaison Supervisor / Warehouse and Production Manager |
| Salary | £7.75 per hour | Direct Reports | None |
| Hours | 16 hours per week – Thursday and Friday 8:30am – 5pm with overtime during busy periods (Temporary up to 12 months maternity cover) | Designation | Temp Maternity Cover - Non Post Holder (6) |
| Benefits | <ul style="list-style-type: none"> ➤ 21 days holiday plus 7 Bank Holidays (224 hours) ➤ Access to Newlife Pension Scheme ➤ Staff discount from 12 weeks ➤ Access to Childcare Voucher Scheme ➤ Health Cash Plan at level 1 upon completion of probationary period | | |
| Conditions | <ul style="list-style-type: none"> ➤ Essential criteria must be met ➤ Appropriate, acceptable employment references must be supplied ➤ Successful completion of 26 week probationary period ➤ Post is subject to regular review in accordance with Company policy | | |
| Equipment | <ul style="list-style-type: none"> ➤ Lanyard/ID | | |

About Newlife:

Simply put, Newlife's mission is to change lives; to change the lives of those we so passionately serve. Newlife exists because there are an estimated 1 million disabled children in the UK today, many need help and support. We believe that disabled, terminally ill children and their families deserve to have:

- The vital equipment they depend on. Such equipment makes a real difference to the daily lives of disabled, terminally ill children and their families, giving them the quality of life they deserve. What's more we believe that disabled children should get this equipment when they need it which is why Newlife runs the UK's only emergency service. This service provides equipment to children who are in urgent need of equipment because they are unsafe, suffering needless pain or are terminally ill, often delivering across the UK within 72 hours. Newlife is now the UK's largest charity provider of this specialist equipment for disabled and terminally ill children.
- A trusted, confidential service that families can turn to. Newlife's free national helpline and online chat service is run by qualified nurses and supported by other dedicated healthcare professionals providing information and support when it is really needed.

- Real hope for the future. Newlife funds pioneering Medical Research at leading UK Hospitals and Universities, to identify anomalies in genes that cause birth defects, to find new treatments and to find new techniques which may, in the future, prevent these devastating conditions from ever occurring.
- A voice. Newlife campaigns for change to get a fairer deal for families with disabled children. Many parents feel they have an uphill battle to get the support they need. Newlife helps give them a voice on important issues to overcome isolation and seek out improvements. Newlife highlights important issues and campaigns for change at both national and local government level.

Known for our commitment, integrity, passion, creativity and compassion, Newlife is the UK's leading child health and research charity. Our vision is to ensure that children with disabilities or terminal illness and their families are fully supported, have the assistance they need, have health improved and that decision makers understand and respond to their needs.

You can find out more about Newlife the Charity for Disabled Children by visiting our website: www.newlifecharity.co.uk

Post Summary:

Making sure we get the maximum return on all items donated to Newlife is important in ensuring that we can support disabled children and their families across the UK.

Working as part of a team this role has the responsibility for the evaluation of donated stock items to decide if the item should be recycled or re-sold and where it can be re-sold at what price point.

The role requires good communication skills, the ability to use initiative and the ability to work at a fast and accurate pace to ensure targets are met and stock is assessed correctly every time.

If you feel you have the essential (must have) requirements and can also demonstrate a significant number of points from the desired (could have) requirements shown, please apply.

Essential Requirements: You must have:

- An awareness of current trends in areas relevant to the job role such as fashion and homewares
- An excellent appreciation of market values in relation to fashion and homeware
- Confident and clear communication skills
- Ability to work on own initiative and as part of a team.
- A good work ethic, targets have to be achieved, so we can be profitable and achieve our aims.
- Ability to make decisions so that you can review an item and assess it for 'saleability' based on safety of garment, product defects, seasonality and potential value to customer.
- Good, basic numeracy and literacy skills
- The ability to carry out lifting of boxes, plastic euro and other similar crates and move roll cages from time to time, you will be given training on this
- Ability to work overtime during busy periods

Desirable Requirements: You could have:

- Previous warehouse experience or experience in a similar processing environment, although this is not essential to the role.
- A background that can provide skills relevant to this role, e.g. experience working in retail or a qualification related to fashion may be an advantage for this position.

Primary Responsibilities:

In respect of Newlife you will have responsibility for:

- Loading of stock onto the assessing bench ready to be processed.
- Assessing suitability of items for sale through accurate evaluation of garment safety, product defects, seasonality and potential value to customer in accordance with the training you are given.
- Evaluating multi-range stock, box and pass to Stock Evaluation Assistant for implementation of the appropriate processing procedure.
- Implementing the appropriate recycling process where an item is 'unsaleable' in line with training provided.
- Making assessment of the garment selling price and accurately passing to 'the Processing Bench' for the de-labelling/pricing process.
- Accurately logging the number of cages processed through the assessing bench and logging cages for recycling.
- Correctly 'disposing of contaminated stock' in appropriate yellow bags.
- Ensuring a good mixture of stock is processed to support the needs of the sales floor.
- Using your initiative and appreciation of market values in relation to fashion (including clothing/footwear) to ensure sale prices are appropriate according to each garment processed.

Additional Responsibilities / Expectations:

- Work in accordance with all internal policies and procedures.
- Adhere to all Health and Safety policies and procedures and use all equipment in a safe and appropriate manner.
- Any other duties as required from time to time.
- Always compassionate and deserving of trust.
- Willingness to train and develop as required.
- Willingness to commit to our policies around equality and diversity.
- The commitment to be part of the culture of what makes Newlife different and successful.
- Ability to build good appropriate relationships with people at all levels while maintaining confidentiality and respect of your colleagues.

Applications:

Should be by completion of a Newlife Application Form, available as a free download from our website, by calling The People Team or by visiting the SuperStore in Cannock.

CVs may be attached, but we do not accept CVs alone.

Equal Opportunities:

Newlife the Charity for Disabled Children is an Equal Opportunities Employer.

Contact Details:

Head Office: Newlife Centre, Hemlock Way, Cannock, Staffs, WS11 7GF.

Tel: 01543 468888.

Email address: info@newlifecharity.co.uk

Web address:

www.newlifecharity.co.uk

Other Info:

Newlife the Charity for Disabled Children - Registered Charity Number: 1170125 in England & Wales

